

Welcome to Preschool at the little school at Kids Cottage!

Dropping off and Picking Up

*Please make **EYE CONTACT** with a teacher when picking up and dropping off.

*Children staying past their classroom time must sign in and out on the front computer.

***EVERYONE** must sign out on paper at time of pick up. Sign out sheets can be found in classrooms or at the front desk.

*Make sure the office has an up to date list of all persons authorized to pick up your child.

*Anyone picking up should have a valid ID.

This is for your child's safety!

NO CELL PHONES PLEASE!

Leave your cell phones in the car! Please finish all calls before entering the building.
Thank You!

Class Placement

All children are placed into classes based on age. Information about what class your child will be placed in will be available in late August.

PARKING

Please park in a designated parking place!

PLEASE, no parking at Delaware Guidance, along yellow curbs, or in front of the building!

Thank You!

Class Times

Pre Wee/Wee Little

3Day M,W,TH 9:15am-11:30am

Play Little

4Day M-Th 9:15am-12:00pm

4 Day Preschool

4Day M-Th 9:30am-12:15pm

5 Day Preschool/Pre-K

5Day M-F 9:00am-12:00pm

Enrichment

5Day M-F 12:00pm- 3:00pm

TUITION

ALL TUITION PAYMENTS WILL BE DEDUCTED FROM THE ACCOUNT YOU HAVE ON FILE ON THE 1ST OF EACH MONTH

Siblings

All siblings will have the same preschool schedule in the computer so you can bring them and pick them up at the same time for no additional fee.

Field Trips/Special Events/Visitors

Field Trips/Special Events/ Visitor fees will be billed twice a year (September and February) for ALL children in older 4day Playlittle, 4 day preschool, and 5 day preschool and Pre-K classes.

Field Trips: Children in the above classrooms will go on age appropriate field trips throughout the year.

Special Events: Our 4 day preschool and 5 day preschool/Pre-K classes will perform for a holiday show in December and Dance around the maypole at Dover Days. We also have a school wide art show each year and other fun events for all such as a Thanksgiving feast and pet day.

Visitors: Throughout the year we have individuals visit the school to enrich our curriculum. Our visitors include but are not limited to musicians, doctors, dentists, community helpers, and storytellers

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Clothes

*We get messy! Please do not send children to school in their Sunday best

* Accidents happen! All children should have a (weather appropriate) spare set of clothes in their cubby at all times.

*LABEL, LABEL, LABEL! Please label ALL of your child's belongings.

Foot Ware

For safety reasons All Children should wear closed toed shoes!

SOCKS! Socks are a must for our indoor playground. Please keep a spare set at all times in your child's cubby!

Medications

ALL medications/creams must be given to the front office and a medication log must be filled out in order for us to accurately administer medication.

Our allergy reports will reflect information you provide on your registration form. Any changes must be submitted to the office in writing.

Lunches

If your child/ren will be staying for lunch, we ask that you send them to school with a healthy packed lunch.

All lunches should have an ice pack to keep items cold or a thermos for hot items as we are not able to refrigerate or heat lunches.

When packing lunches please be aware that we are a NUT FREE school.

Quiet Time

All preschool children staying for quiet time should send in a large crib sheet, small blanket, travel pillow and a stuffed friend.

Quiet time items can stay at school during the week. Please take them home every Friday to be washed and returned.

Diapers and Wipes

Parents are responsible for supplying diapers and wipes for children who need them. These items should stay fully stocked in your child's classroom. You will be notified by the teacher when supplies are running low.

COMMUNICATION

School Wide:

*Our school will send emails periodically with "need to know" school wide info. Please make sure we have an up to date email address on file for ANYONE who would like an email!

*In addition to emails we post all school happenings on the two white boards in the front office area.

Classrooms:

*Teachers will send out weekly/monthly newsletters, calendars and memos as they see fit for their class.

*Each classroom will have a "parent Board" with important information and sign ups! Please check often!

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Movie Night!

The second Saturday of every month!
(unless otherwise noted)

5:30p-10:00p. Children ages 3yr-12yr

Sign up in the main office. Space is
limited to 50 children per movie
night!

Monthly classes

We offer monthly classes such as
Ballet, Karate, fitness, art, and so
much more! Classes begin in October
and again in February. Don't forget
to sign up in the main office as space
is limited!

Emergency

Throughout the year we
will practice drills for fire
safety, lock down and
inclement weather to help
the staff and children
prepare for an emergency.

Hours of operation

Monday-Friday
7:00am-6:00pm

Drop In Care

September-May
12:30-6:00pm

June-August
7:00am-6:00pm

Snacks

Snacks are provided twice
during the day, once
around 10am during the
preschool morning and
once in after around 3pm.

Children with severe
allergies should provide
their own snacks

Birthday Parties

Join us for your child's next
birthday party! We book all
parties on Saturdays.

Check in the office for more
information.

Weather Delays/Closings

In the event of inclement weather we will...

- Send you a text message through REMIND
- Send you an email through constant contact
- Record a message through our voicemail

After School Club Program

We offer a safe, structured, fun environment for school age children
before and after school for children ages 5-12 years.

Homework...snack...crafts...games...free play

Curriculum

Now, in its latest edition, *The Creative Curriculum®* for Preschool is everything that teachers love: a comprehensive, research-based curriculum that features exploration and discovery as a way of learning. *The Creative Curriculum* for Preschool is based on five fundamental principles:

- Positive interactions and relationships with adults provide a critical foundation for successful learning.
- Social-emotional competence is a significant factor in school success.
- Constructive, purposeful play supports essential learning.
- The physical environment affects the type and quality of learning interactions.
- Teacher-family partnerships promote development and learning. Resource: *The Creative Curriculum for Preschool: The Foundation*, Page 3 (Dodge, Heroman, Colker, Bickart)

Handwriting Without Tears

The Handwriting Without Tears curriculum prepares young learners for school using three programs: Readiness and Writing, Language and Literacy, and Numbers

and Math. These programs complement and expand our existing Preschool and Pre K programs.

STEM (Science/Technology/Engineering/Math)

STEM is a curriculum based on the idea of educating students in four specific disciplines science, technology, engineering and mathematics – in an interdisciplinary and applied approach. Rather than teach the four disciplines as separate and discrete subjects, STEM integrates them into a cohesive learning paradigm based on real-world.

Phonics

We use the Phono-visual* method. It is primarily designed to help children distinguish initial con- sonant sounds. "This is not a method of teaching reading by itself. It is not presented as a substitute, nor does it presuppose the discarding of all sight reading. It is to be used as a supplemental tool, as parallel teaching in a developmental reading program." At this level it is a readiness tool. *Phono-visual Products, Inc. In addition to the phonics program, the little school at Kids Cottage classrooms are reading oriented. The children engage in a program that prepares them for reading as their teachers read to them from a book. They will see words on the chalkboard, they will browse at the library books, they will dictate their experiences to the teacher who prints them on large chart paper and

later reads them to the children. This language and/or learning experience approach (LEA) is often implemented in the classroom, along with inventive spelling (creative writing). Such a program develops an eagerness to learn to read on the part of the children when they reach developmental readiness.

Second Language

The little school at Kids Cottage introduces a second language to the Preschool children by teaching them the equivalent of some of the things they learn in their other classes. The goal is to foster an awareness of the fact that different people have different customs, ways of life and methods of expressing themselves. This will be accomplished primarily through games, songs, conversations and books.

Music

The music program at the little school at Kids Cottage provides a "fun time" for the children to use their imagination while singing, dancing and playing musical games. The children gain an understanding and appreciation of music by learning high and low, loud and soft, fast and slow, etc. Rhythms are strongly emphasized throughout the school year. Preschoolers experiment with percussion and woodwind instruments. Music programs are prepared and enjoyed at the holiday time and in May at Dover Days.

Communication

Teaching students to speak easily, freely and clearly is one of the most important phases in the language development of the children. This can be done by encouraging them to share their experiences (i.e. trips, pets, toys, etc.), by relating stories to the class, by conversations with the teachers and peers during class- room and play periods, and by acting out stories, which have been read to them. All of these activities will help children develop a background of useful knowledge.